

INFORMATION ABOUT THE PROCESSING OF PERSONAL DATA

According to art. 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (General Data Protection Regulation , hereinafter "GDPR"), the Jagiellonian University informs that:

1. The administrator of your personal data is the Jagiellonian University with headquarters in 24 Gołębia Street, Cracow 31-007.
2. The Jagiellonian University has appointed a Data Protection Officer based at room no. 31, Gołębia street 24, Cracow 31-007. The Officer can be contacted via e-mail: iod@uj.edu.pl or by phone – 12 663 12 25.
3. Your personal data will be processed for the purposes of:
 - preparation and performance of the contract _____ - Art. 6 par. 1 lit. b GDPR;
 - fulfillment of legal obligations incumbent on the Data Administrator in relation to the concluded contract - art. 6 par. 1 lit. c GDPR;
 - implementation of the justified interest of the Administrator by the way of seeking possible claims or defending against claims related to the contract - Art. 6 par. 1 lit. f GDPR.
4. Providing your personal data is a condition for the conclusion and implementation of the above-mentioned contract and fulfillment of duties incumbent on the Administrator. The consequence of not providing personal data will be the inability to conclude and perform the contract.
5. The collected personal data may be made available to institutions and public bodies authorized to process personal data on the basis of Generally Applicable Law and entities processing personal data on behalf of the Administrator in connection with the performance of the task entrusted to them.
6. If your personal data is processed as part of the Office 365 service, it may be transferred to third countries based on an entrustment agreement which includes clauses and a guarantee of Microsoft's implementation of the document called "Privacy Shield".
7. Your personal data will be processed for the period necessary for the preparation and performance of the contract, including conducting mutual settlements, for the period necessary to establish and make claims or defend against reported claims and for a period of archiving documentation - 5 years.
8. You have the right to: access your data and rectify it, delete it, limit its processing, transfer the data, object to its processing - under the terms and conditions set out in GDPR.
9. Your personal data will not be subject to automated decision making or profiling.
10. You have the right to lodge a complaint to the President of the Office for Personal Data Protection if you feel that the processing of your personal data violates the provisions of the General Regulation.

I hereby confirm that I have read and understood the information above.

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Place, date, legible signature